

sportscotland

Council Meeting

Minutes of the Council Board Meeting held at University of the West of Scotland, Paisley Campus on Wednesday 25 April 2018 at 09:00.

Present

Members

Mr M Young, Chair
Mr D Cameron
Mr C Grant
Professor C Mahoney
Miss H Ousta
Mrs C Riddell
Mrs S Sandilands
Miss K U'ren
Mr G Walker
Ms F Wood

In Attendance

Council Officers

Mr S Harris, Chief Executive
Mr S Ogg
Mr N Cobb
Ms A Dougan
Mr B Fleeting
Ms P Horton
Mr J Lunn
Mrs J Lynn
Mr D Williamson
Ms F Wernham
Miss L Cook, Minute Secretary

Scottish Government

Mr D Grieve

Welcome

The Chair welcomed everyone to the meeting and commented on the very enjoyable and informative strategic discussion held the evening before. This had focused on the Higher and Further Education contribution to sport and its partnership with **sportscotland**.

Business

1 Apologies for Absence

- *Apologies were noted from Professor Leigh Robinson, Mike Roberts and Mike Whittingham (for both the 24 April strategic discussion and the 25 April Board meeting).*

2 Declarations of Interest

- *Ms Ousta declared an interest in item 11, and this was deemed not to be in conflict.*

3 Minutes of Meeting held on 28 February 2018

- *The minutes of the Board meeting held on 28 February 2018 were approved as a true and accurate record.*

4 Matters Arising

None.

5 Chair's Report

The Chair updated on the success of the Commonwealth Games, with many athletes winning medals or achieving new personal bests. The Chair also commented on the great atmosphere within Team Scotland which contributed to the 'best ever' away Commonwealth Games. He highlighted how vital the contribution from every athlete and support team member had been to reach the level of performance displayed in the Gold Coast.

He stressed that with more sporting events emerging the sustainability of the Commonwealth Games was important in particular post Brexit and its ability to inspire more people into physical activity. Consequently, **sportscotland** intend to engage with the Commonwealth Games Federation to discuss its future plans. Good work was done by the Communications team highlighting key organisational messages whilst reporting on the Games themselves. Mr Harris noted a concern around sports which performed well at the Games but then have limited avenues to compete, such as basketball.

The Chair also noted that UK Sport was still consulting on their Olympic/Paralympic system and strategy.

- *The Board noted the Chair's Report.*

6 Executive Management Report

Mr Harris noted that National Lottery income is still volatile. Camelot is vigorously putting promotions in place in an attempt to increase sales, but the level of sales is still a concern. Mr Harris is also keen to keep the Public Health Reform Priorities on the agenda and is in conversation with Mr Grieve regarding meeting with the steering group Chairs.

Mr Harris highlighted the Glasgow 2018 European Championships legacy (appendix 3) and fed back that the Championships Board were very impressed by the Community Sports Hubs legacy approach and sustainability of the proposed programme. **sportscotland** has also invested in three world class facilities for the Glasgow 2018 Championships – Cathkin Braes mountain bike track, Knightswood BMX track and the Rowing Finish Tower in Strathclyde Park.

➤ *The Board noted the Executive Management Report.*

For Discussion

7 Corporate Planning process update

Ms Dougan presented an update on the development of our corporate plan for 2019 onwards as agreed at the December 2017 Board meeting.

During the presentation Ms Dougan highlighted the following questions which will be discussed by the Leadership Group in May: Where does the system need to be strengthened? Who should we be working with? Which resources should we be deploying? and How can we optimise our delivery? The Leadership Group will also discuss the direction of the corporate plan, the development of the world class sporting system, stakeholder consultation and communication; all the findings from the group's discussions will be brought to the Board in August for further engagement.

➤ *The Board noted the Corporate Planning process update.*

8 Wider evaluation and contribution to the Active Scotland Outcomes Framework (ASOF), Schools and Education, Clubs and Communities, Coaches and Coaching

Ms Horton, Ms Lynn, and Ms Wernham presented the results from independent research carried out to demonstrate the impact of and provide learning across our main sports development programmes. The contribution to ASOF, along with schools and education, clubs and communities, coaches and coaching have been completed. The research approach has three components, basic monitoring (quantitative data), basic evaluation (qualitative information) and wider evaluation (in-depth analysis). This is supplemented by additional research projects on specific topics.

The Board queried a potential focus on older adults. The Board were reassured that work was being done to encourage participation from this group; particularly by local authority and trust partners as well as sports such as golf and bowls. It was also noted that many people remain active by walking and this necessarily captured through our data systems making any drop off appear to be greater than it may actually be. The importance of understanding the inclusion of people with disability was also raised as a concern.

The Board enquired about the cost of obtaining UKCC qualifications and the variation between sports. This was being looked at through a formal review across the UK. Issues around school children's participation drop off at various stages was discussed with challenges around club links, particularly in areas of socioeconomic deprivation. Two other topics were the focus of the discussion: parental support and involvement and the quality of changing rooms in Scottish schools. In order to achieve the changes required **sportscotland** would continue to work in partnership with Education and to persuade local authorities to consider improving current facilities. The Board suggested using a pilot project to demonstrate good practice which could then be used to encourage others to adopt the same approach.

The Board discussed the issues regarding volunteer recruitment and retention again in areas of socioeconomic deprivation and it was felt more creative solutions may be required to strengthen this area. The Board also stated that in order to make progress a great deal depended on the value of sport and physical activity to the nation and the impact on society and particularly health. If people were inspired from birth to live an active lifestyle drop off may be less likely. **sportscotland** needs to help ensure there is a focus of resources in priority areas. this was something that could be addressed through the corporate plan/business plan review process.

- *The Board noted the outputs from the wider evaluations and the contribution to the Active Scotland Outcomes Framework.*

For Decision

9 2017-19 Business Plan refresh and 2018-19 Budget

Mr Ogg introduced the refreshed business plan and budget allocation for the Board's consideration.

- *The Board approved the 2017-19 Business Plan refresh and 2018-19 Budget.*

10 Framework Document update

Mr Ogg and Mr Williamson explained the role of the Framework document and that it had been updated following discussions with Mr Grieve and his team. The Board queried the requirement to spend any new income in the same year it is received and the negative implications this may have. Mr Grieve agreed to produce a simpler version of the document.

- *The Board approved the updated Framework document subject to changes being agreed.*

11 Planned Budget Distribution between Scottish Government and National Lottery Funding 2018-19

Mr Ogg introduced the breakdown of Scottish Government and National Lottery income across the business areas.

- *The Board approved the planned budget distribution between Scottish Government and National Lottery Funding 2018-19.*

12 Memorandum of Understanding (sportscotland and Trust Company)

Mr Ogg introduced the Memorandum of Understanding between **sportscotland** and the Trust Company, noting that it will be discussed at the Trust Company Board meeting the following week. The Board queried where the responsibility for health and safety should lie and was informed that the Principals of both centres have agreed to set up their own committee. This new Committee would continue to have links with the **sportscotland** Health and Safety Committee.

- *The Board approved the Memorandum of Understanding.*

13 Corporate Risk Register

Mr Ogg highlighted key changes in the register and noted that it had been examined by the Audit and Risk Committee which the Board agreed was good practice.

➤ *The Board approved the Corporate Risk Register.*

14 Board and Committee Terms of Reference

Mr Ogg introduced the document noting its key purpose is to set out the role and responsibilities of the Board and its Committees. The Board's terms of reference had been updated to reflect the changes in the Framework document.

➤ *The Board endorsed the Board and Committee Terms of Reference.*

For Information

15 Remuneration and Succession Planning Committee Minutes

Noted and taken as read.

16 Audit and Risk Committee Minutes

The Chair noted he was aware of Board Member reappointment and potential succession planning issues. He had been in conversation with Mr Grieve who has noted this concern to the Minister, a decision is expected shortly.

Noted and taken as read.

17 Communications Update

An update on the Commonwealth Games will feature in the next report.

Noted and taken as read.

18 Any Other Business

The Board noted the fantastic performance Team Scotland gave at the Commonwealth Games and expressed their gratitude and pride to all of those involved.

Ms Sandilands has been appointed as the new **sportscotland** Board member on the Trust Company Board

The Chair extended his thanks to Mr Mahoney and his colleagues for hosting the strategic discussion and the Board meeting.

19 Date of Next Meeting: Tuesday/Wednesday: 19/20 June, Glenmore Lodge.

There being no further business, the Chairman closed the meeting and thanked everyone for attending.

ACTIONS

Agenda Item	Responsible Officer	Planned Action	Actions Taken