

sportscotland

Council Meeting

Minutes of the Council Board Meeting held at Inverclyde on Wednesday 19 April 2017 at 08:45.

Present

Members

Mr M Young, Chair
Mr C Grant
Miss H Ousta
Mrs C Riddell
Mrs S Sandilands
Mr D Skinner
Miss K U'ren
Mr G Walker
Ms F Wood

In Attendance

Council Officers

Mr S Harris, Chief Executive
Mr S Ogg
Mr M Roberts
Mr M Whittingham

Mr J Kent
Mr S Roberts

Ms M Borland
Ms S Campbell
Mr N Cobb
Ms J Lynn
Ms P Lombardi – Minute Secretary

Scottish Government

Aileen Campbell MSP (part)
Mr D Grieve
Mr C Keddie (part)

Welcome

The Chair welcomed everyone to the meeting.

Business

1 Apologies for Absence

- Apologies were noted (for 18 April Strategic Discussion and 19 April Board Meeting) from Mr D Cameron, Professor C Mahoney and Professor L Robinson.

2 Declarations of interest

- There were no declarations of interest.

3 Minutes of Meeting held on 22 February 2017

Item 7.1: Mr Grieve requested the removal of the term “more deserving” from paragraph six and suggested the removal of the reference to SSA from paragraph seven.

- Following the meeting, Board members received and agreed to the revised wording by round-robin email and approved the draft minutes.

4 Matters Arising

- There were no matters arising.

5 Chair’s Report

The Chair noted the make-up of the Board Committees as outlined in his report, in particular the new Financial Resources Committee. This group would look to identify and consider potential sources of new funding. The expectation was that any income generated from such sources would be ring-fenced and not used to displace existing and/or future Scottish Government funding and National Lottery income.

The Chair reported on a presentation from Camelot to the UK Sport Board and subsequent discussion around the UK Government’s thinking in terms of lotteries, given the increase of the number of lotteries now in competition with the National Lottery and the subsequent fall in the amount of income distributed to good causes.

- The Board noted the Chair’s Report.

6 Executive Management Report

Mr Harris highlighted key aspects of his report, noting in particular:

- The progress made with Active Scotland Division colleagues around the Active Scotland Outcomes Framework review and governance and meeting structure for the National Strategic Group;
- **sportscotland’s** contribution to the Sport Wales Independent Review panel discussions;
- media coverage during the last quarter and the plan to present further and more regular information to the Board – perhaps in the form of a quarterly report, to include social media communications summary; and.
- continuing work with Tennis Scotland and Golf Scotland as they endeavour to formalise and put in place their strategic plans.

In terms of awards approved, Mr Roberts gave an overview of the monies invested. The process had been managed well and the response largely positive. Expectations around use of resources and desired results had been clearly outlined to the SGBs.

- The Board noted the Executive Management Report.

For Discussion

7 Presentation on the Trust Company

Mr S Roberts and Mr Kent explained where the Trust Company sat in terms of its contribution to the **sport** scotland Corporate Plan, giving some insight into its mission and vision and providing an overview of the National Centres and supported services such as the Scottish Avalanche Information Service and Mountain Weather Information Service. Mr Roberts explained the reach and impact of the National Centres across the key themes of people, places and profile; participation and progress; and the shared strategic priorities - equalities and inclusion; people development; and collaboration and impact, and outlined the priorities for improvement to 2019.

The Board was impressed with the scope and reach of the areas and activities covered by the National Centres.

- The Board noted the presentation on the Trust Company.

*The Chair welcomed Ms Campbell to the meeting and wished to record formally **sportscotland's** appreciation for the work done by the Minister and her team in securing the £2m for SGBs.*

8 Equality Mainstreaming and Outcome Progress Report

Ms Borland summarised the report, explaining that the object of mainstreaming was to incorporate equality into everything the organisation does and outlining the key outcomes: awareness, skills and knowledge; outcomes and opportunities; and workforce diversity. The internal Strategic Equality Group and Equality Inclusion and Implementation Group were working with the Scottish Government to help promote the incorporation of equality mainstreaming.

The Board suggested some amendments to the draft report including further work around recognising the complexity of and differences among protected characteristic groups and the importance of inclusivity in representative photography. Ms Borland and Ms Lynn would take these discussions forward to address the challenge of marrying the area-based approach, focusing on deprived areas, with the protected characteristics approach.

Ms Lynn explained the approach required in this complex area, working methodically with local partners in a focused way. Research on equalities involved the need to understand the parameters of what could be achieved and how to make and subsequently evidence the necessary impact.

- The Board noted the Equality Mainstreaming and Outcome Progress Report.

9 Local Planning for Sport

Mr Harris noted the importance of collaboration with local partners in developing reach and impact. He highlighted the increase in the level of **sportscotland's** work in this area to deliver a positive product with partners.

Ms Campbell summarised the basis of strategic planning, noting that in terms of the sports contribution to the Active Scotland Outcomes Framework the key to investment was understanding the impact it would have on local communities. The level of ambition of the Local Authority would determine the composition of the leadership group required to take this forward. She outlined the benefits of collaborative working on health and physical activity, and the need to encourage those who were not engaging.

The Board noted the likely challenge to the organisation around measurement of impact as demonstration of proof and questioned whether a good range of indicators would be available over the short, medium and long term. The appropriate information, once captured and consolidated, needed to be followed up to ensure accountability and reinforce the message that “what gets measured gets done”. The Chair noted that Population Health Joint Working was looking at this and helping to identify the most appropriate measurement criteria.

Ms Campbell acknowledged that clear and consistent data measurement would help in the next round of conversations on budget and, within the context of the current financial challenges, encouraged the Board to revisit priorities to see where there might be flexibility around some capital projects. She noted that consistency was key – demonstrating progress in the short term and measuring success supported by the right information to evidence that progress.

Ms Campbell noted that she was keen to ensure that the leadership of the National Strategic Group was clear about its purpose and that agendas were aligned to encourage collaborative working.

The Board agreed that a balance was required across the spectrum from a focus on high performance to a focus on getting the inactive active. Mr Harris reiterated that the key was collaborative working – translating policy framework into real collaboration – where the biggest gains were likely to be made locally.

- The Board noted the report on Local Planning for Sport

For Decision

10 Governance

10.1 Business Plan 2017-19 and Budget 2017-18

Mr Harris noted that work was in progress revising the Business Plan to clarify ambitions in line with the Government programme. There would be conversations with the Board around the remaining contingency and the capital projects where they had commitments. Following those discussions, formal recommendations would be brought to the Board to agree levels of commitment.

10.2 Investment in to Scottish Governing Bodies

Mr Roberts noted that offers had gone out to SGBs based on the Board’s February 2017 discussion but conversations were now in progress around the Scottish Government’s £2m. It is envisaged that this investment will be used to address the Scottish Government’s conditions attached to the funding which focus on delivering equalities and inclusion outcomes.

The Minister was keen that this opportunity be used to stipulate what was expected from SGBs in receipt of additional or reinstated funding.

10.3 Planned Distribution between Scottish Government and National Lottery Funding 2017-18

- The Board noted this paper for information.

10.4 Trust Company Memorandum of Understanding

Mr Ogg confirmed that there were no changes to this paper since it came to the Board last year. It was presented today for Board awareness only.

- The Board noted this paper for information.

10.5 Terms of Reference

Mr Ogg confirmed that there were no changes to the Terms of Reference for the Board, the Audit and Risk Committee and the Ethics Committee. He noted that the Remuneration Committee was now also tasked with consideration of Succession Planning, with a focus on continued encouragement of the partnership between the Board and the Trust Board. The Financial Resources Committee was new and comments and feedback received on the draft Terms of Reference had been incorporated into the paper.

- The Board noted the Terms of Reference review.

10.6 Corporate Risk Register

The Board reviewed the Corporate Register and recommended that of the suggested changes, CRR.01 and CRR.02 should remain on the Register as separate items and that CRR.04 should remain but be rated a lesser risk. The Board also suggested that the language around CRR.11 should be discussed with a view to rewording.

Mr Ogg confirmed that the Board's comments would be noted for the Audit and Risk Committee's next review of the Corporate Risk Register.

For Information

11 Any Other Business

There being no further business, the Chairman closed the meeting and thanked everyone for attending.

Agenda Item	Responsible Officer	Planned Action	Actions Taken