**PASS - Placement Agreement for Students in Sport**

**Student Agreement**

|  |  |
| --- | --- |
| **Student** |  |

‘Work-based placements involve learning through work, learning for work and/or learning at work. The experience is an authentic structured opportunity, designed to meet the learning needs of the students’ Chartered Institute for the Management of Sport & Physical Activity (CIMSPA).

This student agreement template can be used as a space to outline the student’s commitments and responsibilities as part of the educator and employer’s placement partnership.

**Purpose of this Placement**

|  |
| --- |
| *The purpose of this placement experience for me is…* |

**Placement Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Placement Type** | **Employer** | **Role** |
|  |  |  |  |

|  |  |
| --- | --- |
| **Student Placement Requirements**  ***Educator Descriptor*** | **Employer Placement Requirements**  ***Employer Descriptor*** |
| ***Guidance note;*** *lift from PASS agreement and re-share here for students understanding & clarity.* |  |

|  |  |
| --- | --- |
| **Dates & Times** | **Locations** |
|  |  |
|  |  |

**Students Responsibilities**

***Guidance Note*** *– you may want to consider also including the key actions of employers and educators here for the student’s clarity (these are likely to be outlined already in the PASS Placement Agreement document.)*

|  |
| --- |
| **Pre-Placement** |
| **My Tasks include…** |
| **During-Placement** |
| **My Tasks include…** |
| **Post-Placement** |
| **My Tasks include…** |
| **I’m Committed to…**   * the tasks outlined above * the dates and times agreed as part of my placement * communicate as discussed with my educator, employer and mentor contacts * undertake the required induction * be actively engaged as a ‘mentee’ with my mentor * contacting my employer immediately when issues occur that affect my attendance * contacting my educator when I require support, guidance or have issues with my placement * professional conduct required by the role, the employer and as a representative of my educator |

**Students Key Contacts**

|  |  |  |
| --- | --- | --- |
|  | **Mobile** | **Email** |
| **Employer** |  |  |
| **Educator** |  |  |
| **Student** |  |  |

**Student Agreement & Signature**

**I** *student* understand and agree to the above details, tasks and commitments as part of my placement experience with *employer* on behalf of *educator*

|  |  |  |
| --- | --- | --- |
|  | **Date** | **Signature** |
| **Student** |  |  |

**Partnership Signatories**

|  |  |  |
| --- | --- | --- |
|  | **Date** | **Signature** |
| **Employer** |  |  |
| **Educator** |  |  |