**Public Service Reform (Scotland) Act 2010 Disclosures 2018-19**





**Document Control**

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**sport**scotland

Public Service Reform (Scotland) Act 2010 Disclosures 2018-19

1. **Introduction**
   1. The Public Services Reform (Scotland) Act 2010 introduced duties to publish information for public bodies in Scotland.
   2. This report summarises the information required to be disclosed by the Act in relation to **sport**scotland and the **sport**scotland National Lottery Distribution Fund for the financial year ended 31 March 2019.
2. **Disclosures**

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| **Category** | **Expenditure 2018/19** | **Comments** |
| Public relations | Total staff costs = £477k (of which £359k is salaries and £118k is on costs)  External costs = £15k | On costs relate to employer’s national insurance and employer’s pension contributions.  External costs for the public relations category includes expenditure on media relations and PR.  This activity is aimed at helping **sport**scotland to fulfil its role in developing and promoting a world class sporting system in Scotland, raising awareness of achievements in sport from grassroots to high performance and sharing information effectively on the work of **sport**scotland. |
| Overseas travel | £11k | As part of our role in promoting and supporting the world class sporting system in Scotland, there is a requirement for sportscotland staff to travel overseas in support of key international competitions and training events. |
| Hospitality and entertainment | **sport**scotland staff expenses = nil |  |
| External consultancy | £30k | The main area of consultancy expenditure in 2019-20 was health and safety support, along with some specialist support for HR and IT. |

1. **Payments in excess of £25,000**
   1. Payments in excess of £25,000 can be found at the following

<https://sportscotland.org.uk/media/5598/psra-25k-analysis-2018-19.xlsx>

1. **Staff earning over £150,000**
   1. No employee earned over £150,000 in the year ended 31 March 2019.
   2. Details of the remuneration for senior staff and board members can be found in the Remuneration Report published in the Annual Report and Financial statements for the year ended 31 March 2019.
2. **Statement on sustainable growth**
   1. **sport**scotland is committed to promoting and increasing sport development and activity through the exercise of its functions. During the year ended 31 March 2019, **sport**scotland invested more than £60 million from both Scottish Government grant in aid and National Lottery funding, in Local Authorities, Sports Governing Bodies (“SGBs”), Community Sports Hubs and Sports Clubs, as well as in supporting athletes through the **sport**scotland Institute of Sport. Significant amounts of this investment is in part or full funding of posts throughout the sporting system in Scotland, as well as funding for the development of sporting facilities.
   2. Some examples of how **sport**scotland supports sustainable growth include:

* Active Schools – **sport**scotland has been working jointly with all 32 Local Authorities for over 10 years to develop the Active Schools programme and this now provides over 100 sports and activities and pupils made over 6.5 million visits to these sessions. This success is a result of the strong local partnerships between Active Schools coordinators, school staff, physical education lead officers, sports development teams and sports clubs;
* The clubs and communities environment is a critical part of the sporting pathway, offering opportunities that support local people to participate in, and progress to their chosen level in sport. Through this portfolio we provide leadership for clubs and community sport organisations. Community sport hubs (CSHs) continue to bring together sports clubs and local partners to develop and grow sport in communities across Scotland. The focus on sustainable, community-led approaches is ensuring hubs engage with the local sporting and non-sporting infrastructures to ensure hubs meet the needs of local communities. Working with partners we have delivered over 190 active CSHs against the new target of 200 hubs by 2020. We continued to work with four specific local authority partners to provide additional support to identified hubs within the lowest 5% of Scottish Index for Multiple Deprivation (SIMD) areas;
* We helped enhance the focus of partner strategies and their delivery against outcomes by improving relationships, taking a more integrated approach to planning, and aligning plans to more tailored investment. We supported strategic national partners, all SGBs and 32 local authorities, to develop effective leadership, policies and processes, specifically inputting and influencing their strategies for sport;
* We continued to invest in 35 SGBs to support coaching network posts and coaching programme delivery. We supported the recruitment of coaching network staff and supported coaching network staff by delivering development seminars; and
* We are committed to ensuring that sports facilities are well planned, and are affordable, accessible and inclusive to people who want to get involved and stay involved in sport and physical activity. We offer our time and our expertise in the planning, design and operation of sports facilities, as well as investment in them, to help achieve this objective. We managed the implementation of projects funded from the Sport Facilities Fund and National and Regional Project Fund. During 2018-19, across all funds, we invested £13.3m into 31 projects, with a total investment by others of £69.9m. This investment has moved progressively towards prioritising projects that will provide opportunities for people to get involved in sport and physical activity who share protected characteristics that are under-represented in sport or are located in or serve areas of social and economic deprivation.

1. **Efficiency Statement**
   1. **sport**scotland continues to be focused on efficiency savings, especially through effective use of procurement, both in terms of running competitive procurement tender processes and using centrally negotiated Government frameworks, and through efficient operation of our estate.
   2. Key areas of focus for savings in the year ended 31 March 2019 included:

* Procurement – we continued to work to identify opportunities to get best value from tendering for the supply of goods and services.
  + We have made good use of Scottish Government frameworks across a number of areas, including IT, utilities, travel services and security services. We also utilised Scottish Government supported business frameworks to obtain uniforms, signage, beds and loose furniture; and
  + During the year we completed tenders for a number of contracts including Design Services, Leadership Programme for External Parties, supply of biomass pellets, supply of butchers’ meat and supply of fruit and vegetables.
* Estate – we regularly review the requirements of our estate to minimise costs and maximise revenue where possible, including:
  + Active maintenance of our three national centres to ensure that they are maintained in appropriate condition to optimise revenue generating opportunities;
  + Review of existing regional offices to identify opportunities to co-locate with partners; and
  + Continue to sublet excess space in the House of Sport at Caledonia House, Edinburgh to SGBs and other sports related bodies.