



GUIDANCE ON RETURNING TO SPORT: The Scottish Council of Taekwondo

SCoT Relaxation of Lockdown Restrictions Phase 2

Guidance for members

18 June 2020

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GUIDANCE ON RETURNING TO SPORT: The Scottish Council of Taekwondo

INTRODUCTION

Some sporting activities can now be undertaken outdoors, providing all activity is consistent with current Scottish Government guidance on health, physical distancing and hygiene – you will also need to make sure that your club, facility and participants are made aware and can adapt to changes in guidance at short notice. Information on Scottish Governments approach to managing covid-19 is available at [Scottish Government: Coronavirus in Scotland](#) .

People who are shielding are permitted to undertake activities providing strict physical distancing is adhered to.

People who are symptomatic should self-isolate for 7 days; household members for 14 days as per info on NHS guidance. No one who is self-isolating should attend an outdoor sports facility/activity.

Clubs and participants should be aware that the easing of restrictions does not mean that all facilities/venues will open immediately. Owners and operators will require time to consider all the implications of opening facilities/venues and put plans in place to re-engage staff and to set up operations that ensure the safety of participants, staff and volunteers. This is a difficult time for everyone so please be patient.

IMPORTANT: Please note..... all Taekwondo activity remains subject to the Scottish Council of Taekwondo Safeguarding and Equality frameworks agreed by all. In particular, safeguarding guidance regarding coaching one to one should be properly observed.

GENERAL GUIDANCE

1. The club committee or venue operator should ensure all appropriate management processes are in place so that they can effectively oversee and maintain the implementation of measures outlined herein. Venues are advised to take time to ensure they reopen safely.
2. It is the responsibility of each venue, club and deliverer to undertake documented risk assessment, based on their local circumstances, prior to activity taking place. Consider safety first, particularly focusing on minimising the risk of infection/transmission. Appropriate measures must be put in place to ensure participants, staff and volunteers are always protected.
3. Only outdoor sport and physical activity should be undertaken at this time with all indoor exercise and social facilities remaining closed.
4. **NB: VENUE MANAGEMENT Taekwondo**
Currently all dojangs, private or part of leisure centres, schools or local authority premises are not acceptable venues for practising Taekwondo or for any sport specific gathering.
5. Outdoor venue/club bar and restaurant services are not to be opened at this time.
6. Clubs, deliverers and operators should check with their insurance company that correct and full insurance cover is in place and valid before any activity takes place.
7. At all times, participants and venue operators should adhere to the Scottish Government's physical distancing guidelines of staying at least 2m away from others.
8. Travel restrictions outlined by the Scottish Government should always be adhered to. You can drive within the local area for the purposes of undertaking outdoor exercise and physical activity. As a guide, rather than a fixed limit, broadly 5 miles from your home would be within your local area. Up to date guidance is available at [Scottish Government Phase 2: Staying safe and protecting others](#) .(new link)
9. Furloughed staff (where applicable)
 - 9.1 It is for each venue/club employer to decide when it is the appropriate time to return staff to work from the [Coronavirus Government Job Retention \('furlough'\) scheme](#).
 - 9.2 A furloughed employee can take part in volunteer work if they do not provide services to or generate revenue for, or on behalf of, your organisation or a linked or associated organisation.

10. Guidelines will be updated as we progress through the different phases of the Scottish Government Covid-19 route map. Current information is available at [Scottish Government: Covid-19 Framework for decision making](#)

Next....Facility and Venue Guidance

Sections:

General guidance

Sports Courts/Areas

Health Safety & Hygiene

Maintaining Physical Distancing

Competitions

Equipment Provision

Coaching and Instructing

Workforce

Communication with Members/Customers/Students

Facility Reinstatement Advice & Support

FACILITY / VENUE GUIDANCE

1. **sportscotland** has produced the [Getting your Facilities Fit for Sport](#) guidance to help owners and operators of sports facilities as they prepare for when sport/activity resumes. The guidance is applicable to all phases of the Scottish Government Covid-19 routemap and can be adapted to support other planning-based work being undertaken by sports, clubs and community organisations.
2. Indoor facilities should remain closed to the public including club houses, toilets, locker rooms, storage and activity areas.
3. Small retail units operated by venues/sport clubs may reopen from the 29 June 2020 provided all specific Scottish Government guidance for retailers is in place and adhered to. Further information will be provided by Scottish Government closer to the time.
4. Clubs and facilities are permitted to carry out routine maintenance, but the primary consideration must be to ensure the safety of staff with appropriate Personal Protective Equipment provided.
5. No spectating should take place other than where a parent or carer is supervising a child or vulnerable adult. Physical distancing guidance should be followed at all times.
6. Limits on the number of participants accessing outdoor facilities should be risk assessed to ensure appropriate social distancing can be maintained. This should take into consideration that at phase 2 you can meet with up to two other households (or extended households) at a time outdoors, and no more than 8 people in total at a time.
7. Sports Courts or 'open areas'
 - 7.1 Venues and clubs may re-open all outdoor sports areas, courts and pitches from the 29 June 2020 if documented risk assessments are undertaken and all appropriate measures are put in place to ensure the safety of participants, staff and volunteers. Indoor areas remain closed.
 - 7.2 Outdoor group training or play is not permitted other than where it meets specific [Professional & Performance Sport Resumption Guidance](#) .
 - 7.3 Activity or exercise undertaken in sports areas, courts and pitches must fully comply with Scottish Government household, physical distancing and travel guidance with appropriate hygiene and safety measures also in place (see below). This includes a maximum of three households (or extended

households) (maximum 8 people) meeting in any one day, with 2m physical distancing in place at all times.

8. Health, Safety & Hygiene

8.1 Ensure access to first aid and emergency equipment is maintained. As there is no access to indoor facilities allowed consideration should be made to house first aid equipment externally. **Please ensure the first aid equipment has been updated appropriately for the COVID pandemic and first aiders have undertaken appropriate additional training.**

8.2 Cleaning of equipment, hand and respiratory hygiene are core measures to be implemented and provision should be made for these.

8.3 Clear guidance and plans are needed for cleaning of facilities and equipment, and waste disposal. For instance, common touchpoint surfaces (gates, door handles, handrails etc) should where possible be left open but if not possible, regular cleaning with disposable gloves should be undertaken.

8.4 Make hand sanitizers or wipes available for use at entrance/exit to venue/facility where possible. **Hand sanitiser should be at least 60% alcohol based and detergent wipes appropriate for the surface they are being used on. Cleaning products should conform to EN14476 standards.**

8.5 A checklist for health, hygiene and cleaning considerations and actions is available here: [Getting your Facilities Fit for Sport](#)

8.6 Further guidance is available at;

[Health Protection Scotland: General guidance for non-healthcare settings](#)

[Health Protection Scotland: Cleaning in a non-healthcare setting](#)

[Health Protection Scotland: Hand hygiene techniques](#)

[St. John's Ambulance: Covid-19 advice for first aiders](#)

9. Maintaining physical distancing

9.1 At all times, venues and clubs should ensure participants adhere to the Scottish Government's physical distancing guidelines of staying at least 2m away from others including before, during and after the activity or when taking breaks.

9.2 Please ensure to follow guidance from your sport's governing body, club or operator on maximum numbers able to take part in the activity.

9.3 A checklist for physical distancing considerations and actions is available here: [Getting your Facilities Fit for Sport](#)

11. Equipment provision and use

- 11.1 Clubs and venue operators should, where possible, remove equipment including benches, scoreboards, tables and any other objects that are not essential for participation purposes.
- 11.2 Where the above is not possible or appropriate cleaning measures, including provision of sanitiser and disposable gloves, should be put in place to reduce the risk of contamination.
- 11.3 Bins may be provided but should be regularly checked, cleaned/sanitised, emptied and disposed of using appropriate personal protective equipment.
- 11.4 All fixed equipment should be checked prior to use to avoid participants having to adjust or touch it.
- 11.5 Where shared equipment is necessary for an activity appropriate hygiene measures must be put in place to ensure the equipment is thoroughly cleaned before, during and after use.
- 11.6 No personal equipment should be left at a facility by a participant once the activity has ended.

12. Competitions

- 12.1 Competitions can only take place outdoors and must also meet the following criteria.....
- 12.2 Competitions or events where groups of more than three households (or extended households) (maximum of 8 people) congregate at any one time are not permitted.
- 12.3 Competitions should only be undertaken locally and informally outdoors at your own club where household, physical distancing and hygiene measures are in place.
- 12.4 Travel to a competition out with your locality (broadly five miles) is not permitted.

13. Bookings and payment

- 13.1 Online bookings should be taken if possible. If not, alternative measures should be put in place including phone bookings.

- 13.2 Where possible and in line with Data Protection regulations, a register of users should be kept in case there is a need to track and trace.
- 13.3 Consider introducing buffer periods between sessions to stagger start times so that participants do not all arrive/leave at the same time.
- 13.4 Where possible use online or contactless payment options and avoid handling cash.

14. Communication with members/customers/students

- 14.1 Clubs and operators should communicate clearly and regularly with members and participants setting out what they are doing to manage risk, and what advice they are giving to individuals before, during and after visits to the venue/activity.
- 14.2 Make them aware in advance of measures you are putting in place at your venue, and guidelines they are asked to follow.
- 14.3 Ideally clubs/operators should publish an action plan detailing their plans to re-open safely.
- 14.4 Communicate clearly opening times and how people can safely access a facility, if relevant, for example through a booking or queuing system.
- 14.5 It is more important than ever to consider inclusive guidance for people who need support to be active and clubs/venue operators should consider this as part of their work to encourage people to return.
- 14.6 Ensure signage on guidelines for participating safely and promoting hygiene measures are clearly displayed and up to date.

15. Workforce (where applicable)

Clubs and venue operators must ensure that relevant workplace guidance is followed for contractors and staff and ensure existing health and safety advice is maintained and aligned. This should be detailed in the risk assessment.

16. Coaching and Instructing

Guidance for coaches, leaders, personal trainers, and instructors is available at [Getting your coaches ready for sport](#) .

Taekwondo specific advice:

It is important that both recreational exercise and coaching activity only resumes when it is safe to do so and one to one sessions are now commonplace.

NB The guidelines remain explicit in forbidding coaching of groups, unless the following criteria on the total number of participants, the number of households from which the participants come and the distance travelled to participate can be met.

Should Coaches run one to one exercise sessions:

- There should be no physical contact between the coach and student.
- All other regulations must be observed as detailed below.
- Physical distancing must be observed
- and the 'location' of the exercise session fall within the legislative guidelines.
- Currently this prohibits one to one sessions inside a house.
- **Sessions must take place outdoors**
- **The rules about meeting people from other households has changed:**
 - **People may meet up to TWO households at a time - outdoors**
 - **But no more than twice a day**
 - **= coaches may conduct 1/1 sessions with students of two households at a time – outdoors**
 - **Or one household at a time = 1 household x 2 sessions**
 - **Distancing rules remain the same and should be enforced rigorously**
 - **Health and Hygiene guidelines should be rigorously adhered to**
 - **Participants in the outdoor sessions may use a toilet in the house and ensure they follow all hygiene recommendations**
- If a coach meets a client, someone else in the coach's household can still meet someone from a third household as long as the two meetings are separate and the coach isn't present at the second meeting. NB meetings cannot take place indoors. Household = the people/family living in a house.
- Finally.....coaches may travel outwith the recommended five mile distance to coach at a student's home (outdoors) however.....
- Students must remain within the five mile distance to attend a session at a coach's home (outdoors).

17. Facility re-instatement advice & support

sportscotland has produced the [Getting your facilities fit for sport](#) document to provide support to owners and operators of sports facilities/venues to help them plan and prepare for when sport can resume.

This guidance document includes a four-stage best practice plan that we recommend owners and operators follow to ensure the health and safety of participants is protected.

Next.....Guidance for Participants

Guidance for Participants

Sections:

Stay up to Date

Travelling to and from Activity

Health & Hygiene

Maintaining Physical Distancing

If You Have Children With You

Participant Bookings

Clinically Vulnerable People

Spectators

Competitions

Equipment & Facilities

Guidance for participants

The following guidance can be used to support participants. Consider using it in the context of before, during and after the activity.

18. Stay up to date

- 18.1 Scottish Government information is available at [Scottish Government: Coronavirus in Scotland](#) .
- 18.2 Be aware that guidance can change, and restrictions may be reintroduced - ensure you have checked the latest version of guidelines for your activity.

19. Travelling to and from an activity/venue

- 19.1 Use toilet facilities at home before you leave.
- 19.2 Wash your hands with soap and water for at least 20 seconds before leaving home. Information on hand hygiene is available at: [Health Protection Scotland: Hand hygiene techniques](#)
- 19.3 Where possible avoid using public transport and adhere to Scottish Government physical distancing and travel guidelines: [Scottish Government Phase 2: Staying safe and protecting others](#) . (new link)
- 19.4 Arrive as close as possible to when you need to be at the venue/facility and allow others to leave before you enter. If you need to wait, then do so away from the facility and clear of the gates.
- 19.5 Take your own hand sanitiser to the venue and use regularly throughout the activity.
- 19.6 Take your own hydration / food to the venue.
- 19.7 If driving, park your car in such a way as to facilitate physical distancing.
- 19.8 Avoid touching fixed equipment including gates, fences or benches.
- 19.9 After completing your exercise/activity return directly to your car (if appropriate) and leave.

20. Health & Hygiene

- 20.1 **If you need to sneeze or cough, do so into a tissue or upper sleeve. Dispose of your tissue into an appropriate bin supplied at the venue or place in a plastic bag and take home. Wash your hands afterwards for 20 seconds.**

- 20.2 **Avoid touching your face and ensure to clean your hands with at least 60% alcohol gel when you finish participating.**

21. Maintaining physical distancing

- 21.1 At all times, participants should adhere to the Scottish Government's physical distancing guidelines of staying at least 2m away from others including before, during and after the activity or when taking breaks.
- 21.2 Please ensure to follow guidance from your sport's governing body, club or operator on maximum numbers able to take part in the activity.
- 21.3 Further information on physical distancing guidance is available at [Scottish Government: Coronavirus in Scotland](#) .

22. If you have children with you;

- 22.1 **You can exercise with members of your household, including children, or with members from up to two other households (or extended households), with a maximum of 8 people participating in total.**

23. Spectators

- 23.1 No spectating should take place other than where a parent/guardian is supervising a child or vulnerable adult. In all cases physical distancing should always be followed.

24. Clinically vulnerable people

- 24.1 **The [advice for clinically vulnerable groups](#) has been updated.**
- 24.2 **People who are shielding can now undertake outdoor exercise activities. Further information is available at [Scottish Government: Staying safe outdoors](#) . (new link)**
- 24.3 People who are symptomatic should self-isolate for 7 days and household members for 14 days as per NHS guidance. No one who is self-isolating should attend an outdoor sports facility/activity.

- 25. Be aware guidance can change and restrictions may be reintroduced - ensure you have checked the latest version of your governing body Covid-19 guidance.

26. Participant Bookings

- 26.1 Where a venue allows, book in advance and made payment online.

26.2 Exercise and physical activity can only take place outdoors with all indoor facilities remaining closed.

27. Competitions

27.1 Competitions or events where groups of more than three households (or extended households) (maximum of 8 people) congregate at any one time are not permitted.

27.2 Competitions should only be undertaken locally at your own club where household, physical distancing and hygiene measures are in place.

27.3 Travel to a competition out with your locality (broadly five miles) is not permitted.

28. Equipment & Facilities

28.1 Where possible take your own equipment with you.

28.2 Only take the minimum amount of equipment that you need to participate.

28.3 Clean and wipe down your equipment, including water bottles before and after use.

28.4 Bring a full water bottle, and do not share food or drink with others.

28.5 Ensure you take all personal belongings and equipment with you at the end of the session and do not leave or store anything at the venue/facility.

28.6 **Be aware that all onsite indoor facilities including toilets will be closed.**

Continued.....

UK rules on meeting up

	England	Scotland	Wales	Northern Ireland
 How many people?	Up to 6	Up to 8 from two households	Any number from two households	Up to 6
 At what distance?	2m apart	2m apart	2m apart	2m apart
 Where?	Anywhere outdoors	Anywhere outdoors, ideally within 5 miles	Anywhere outdoors, ideally within 5 miles	Anywhere outdoors
 From when?	Now	Now	Now	Now

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