



sportscotland
the national agency for sport

CWPS Online Tool – Sample email

Below is a template email which can be used as the basis of your email out to your clubs in order to introduce the tool. Please feel free to edit to suit your own requirements.

Dear clubs,

The following link will take you to the new Child Wellbeing and Protection in Sport (CWPS) Tool, developed by **sportscotland** and Children 1st.

The tool is available for all ***SGB*** affiliated sports clubs to access and will allow clubs to self-assess themselves against the Child Wellbeing and Protection in Sport (CWPS) standards. By completing the assessment, you can help ensure that your club continues to create safe environments for all.

Based on the [Standards for Child Wellbeing and Protection in Sport](#), the tool is easy to use and allows you to answer a series of questions which creates your own clubs own unique action plan report.

This report will help identify actions and help to identify areas for development.

The tool has been designed with sports clubs in mind, to provide guidance and support for all staff and volunteers working with children and any member of staff or volunteer taking on the role of Safeguarding Child Wellbeing and Protection Officer. You may use another name such as SO or CPOSO – formerly Child Protection Officer or CPO.

There is technical help accessible on the tool homepage and accessible through the FAQ section.

Information on the standards is available at [Standards and tool for Child Wellbeing and Protection in Sport | Children 1st](#) if you need to familiarise yourself before accessing the tool.

We hope that you will find this self-assessment the CWPS tool useful and if you need any assistance or further information please contact us at ***SGB Contact***.

With best wishes,

SGB Contact